



## **JOB TITLE: DRAMA DIRECTOR**

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### **SUMMARY:**

Alfred Street Baptist Church (ASBC) is excited to announce our search for our **Drama Director**. Our church has over 10,000 members and continues to grow “Building Disciples to Win the World for Christ.” ASBC has over 80 ministries to meet member needs. We seek top performers who can advance the work of the Lord. We seek people who have much to offer and are dedicated servants of God. We also seek those individuals who are upbeat, loyal, resourceful, and are dedicated to working to fulfill our mission.

This is a part-time position at the Alfred Street Baptist Church (ASBC) located in Alexandria, Virginia. The incumbent is under the day-to-day supervision of the Music and Worship Arts Director and will have the primary responsibility to develop a high-quality, relevant, and dynamic ministry for the physical and virtual congregation. The Drama Director will work in a fast-paced, multi-art environment of group creativity and collaboration.

The Alfred Street Baptist Church Music and Arts Ministry is committed to a comprehensive drama ministry with teens and adults. Through drama, actors can model the love and life of Christ using the spoken word and writing skills. Drama can serve as a mode of teaching and transmitting the Good News of Christ.

The Drama Director will demonstrate a strong commitment to the teachings of Jesus Christ while developing, instructing, and directing dramatic ensembles for youth and adults. The Director will support the mission of the Music and Worship Arts Ministry by preparing actors during regularly scheduled rehearsals, and at other special services and events. The Drama Director will work cooperatively and collaboratively with other members of the Music and Worship Arts, Audio-Visual, Creative Production, and Pastoral ministry teams.

While the Drama Director is may have other engagements and commitments, it is expected that priority be given to the Alfred Street Baptist Church’s Drama Ministry requirements, assignments, scheduled services, and other duties, as assigned.

### **ESSENTIAL DUTIES AND PRIMARY RESPONSIBILITIES:**

- Maintain financial accountability for the Drama Ministry budget.
- Work to create and develop dynamic, inviting, and relevant Drama Ministry opportunities for teens and adults for assigned worship services and as needed.
- Prepare actors to present large-scale special productions to include one full-length dramatic production each year, usually presented on the Palm Sunday weekend. Other assignments include Black History Moments in February to recognize Black achievement and progress, and other special initiatives.
- Recruit new and returning members for the ministry.
- Create and execute dramatic performances dealing with current civic awareness and contemporary issues being discussed in Pastoral preaching and teaching.
- Develop youth programming to inspire and empower teens to make practical application of Christ’s teachings in their daily living. Encourage community service and discipleship.

- Utilize travel locally, nationally, and internationally, in person or virtually, to present dynamic teen dramatic content for diverse audiences.
- Work collaboratively with music ministry staff members who serve as accompanists and music/dance directors for worship services such as large dramatic productions at Easter and Christmas.
- Set up and adhere to rehearsal schedule for assigned services and special events.
- Hold well-prepared and prompt rehearsals and productions.
- Choose age-appropriate dramatic content for youth and adults.
- Effectively communicate needs and challenges to Music and Worship Arts Director.

Other responsibilities include the following:

- Send pertinent information for Worship planning software to the assigned team member.
- Assist in the recruitment of new or returning Drama Ministry members.
- Research, select, and order drama-related materials or create original content.
- Maintain inventory of church purchased costumes, props, sets, scripts, scenery etc.
- Attend and actively participate in weekly Music and Worship Arts team meetings (virtual and in-person).
- Collaborate with audio-visual team when preparing dramatic scenes or segments for worship services and special events.

## **KNOWLEDGE AND SKILLS REQUIRED**

### Personal Attributes

- Enthusiasm for service and strong dramatic/directing skills.
- Strong artistic or creative vision and ability to work well with teens and adult actors, singers, and dancers.
- Ability to write scripts and develop dramatic content for targeted events and occasions.
- Excellent interpersonal and communication skills, flexibility, and ability to persuade and inspire excellence from others.
- Effective planning, time-management, and organizational skills with ability to lead, delegate, and work well with actors, stage manager, production assistants, and volunteers.

### Technical Competencies

- Proficiency in teaching and directing a church drama group for three years or more.
- Advanced skills in researching and selecting appropriate and relevant dramatic material for youth and adults.
- Proficiency in writing or developing diverse scripts and managing dramatic projects until performance or completion.
- Ability to write scripts and develop dramatic content for targeted events and occasions.
- Ability to select vendors for make-up, hair, set design etc., as needed.
- Experience in producing dynamic dramas that include music and dance.
- Ability to work with technical director to plan microphone charts, lighting, sound-effect charts, and technical scripts.
- Knowledge of mime ministry choreography is desired.

NOTE: All materials created while serving as an employee of Alfred Street Baptist Church are the property of the Alfred Street Baptist Church.

## **CORE COMPETENCIES REQUIRED:**

**Interpersonal Skills:** Establishes good working relationships with all others who are relevant to the completion of work; works well with people at all levels of the organization; builds appropriate rapport; considers the impact of his/her actions on others; uses diplomacy and tact; is approachable; avoids communication triangles.

**Attention to Detail:** Consistently attends to the many small pieces, which must be assembled into an organization as a whole; follows up on missing or out of balance items; resolves unanswered questions needed to address a problem; keeps the larger picture in mind while tending to the smallest of details.

**Initiative:** Enjoys working hard; is action oriented and energetic about worthwhile activities; not fearful of taking calculated risks; seizes opportunities; sets demanding but achievable objectives for self and others.

**Integrity and Trust:** Is seen as trustworthy by others; practices direct, honest and transparent communication; keeps confidences; admits mistakes; doesn't operate with hidden agendas; responds to situations with constancy and reliability.

**Spiritual Maturity:** Shows strong personal depth and spiritual grounding; demonstrates integrity by walking the talk, and responding with constancy of purpose; is seen by others as trustworthy and authentic.

## **EDUCATION, CERTIFICATIONS AND LICENSES:**

- Undergraduate or Graduate Degree in Drama or equivalent training and experience
- At least three years of experience working with youth and adult church drama ensembles.

*As a condition of employment, all employees hired after October 1, 2021 are required to be fully vaccinated for COVID-19 and able to provide proof of such vaccination. To make application for a medical or religious exemption, please contact the Human Resources Department.*

## **APPLICATION PROCESS**

Qualified candidates should submit a cover letter, resume, and list of three references using our online application system.